

Unrecorded and condensed record of the minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on February 8, 2021 at 9:00 AM.

Mayor Larry Jamieson called the meeting to order and the pledge was recited. Present were Councilmen Lucas Kelley, Keith Shutt, John Narloch, and Thomas Sitzer.

Open petitions from the public: None

A public hearing for the completion of the Minto Housing Rehabilitation Project was held as part of the regular City Council meeting. Stacie Sevigny of the Red River Regional Council reviewed a project summary. The housing rehab project is now complete and 11 owner-occupied homes were rehabilitated at no cost to the homeowners. Common repairs included roofing, windows, doors, plumbing and electrical. All homeowners had to meet income requirements and a committee appointed by Mayor Jamieson assisted in management of the project. Results include:

- 11 homes rehabilitated during 2019-2020 construction seasons
- \$206,174 spent on rehabilitation (including hard and soft costs)
- Average spent per home was \$18,300
- Most expensive rehab was \$27,729; least expensive was \$10,767
- Average increase in true and full value was \$4,600

One of the funding sources, CDBG, requires a public hearing be held at the conclusion of the project to give citizens an opportunity to hear how the funds were implemented. There were no public comments received.

Minutes from the regular meeting held on January 12, 2021 were submitted for approval. Motion by Shutt to approve the minutes, seconded by Narloch, carried.

Committee reports were given:

- Streets, Grounds & Lights: Discussion was held regarding the skating rink. Councilman Narloch stated that a committee has been formed to address the skating rink. Potential members are Heather Narloch, Tyler Narloch, Dawn Miller, Christian Miller, John Kennedy, Amy Grindahl and Trevor Grindahl.
- Employee Relations: Employee Relations Committee will meet in March.

An application for a gaming permit has been received from the Park River Fire Department. The Park River Fire Department will be informed that the Council has approved a gaming permit for the Minto JCS beginning July 1, 2021.

RESOLUTION 2021-001

LISTING OF DEPOSITORY BANKS

WHEREAS, it is necessary for the city auditor to deposit monies from time to time,
AND WHEREAS, it is necessary for the city auditor to draw upon the deposits,
NOW THEREFORE, be it resolved that the following banks be names for depository funds;
KODABANK CHECKING & SAVINGS ACCOUNTS

This resolution was adopted at a regular meeting of the Minto City Council on February 8, 2021.

Larry Jamieson
Mayor

Attest: Carol Ebertowski
Auditor

RESOLUTION 2021-002
EXPEDITION OF BUSINESS

WHEREAS, it appears the business of the city will be expedited by authorizing the city auditor to pay certain miscellaneous items, such as postage, freight, refund orders, regular employee payroll and apportionments,

NOW THEREFORE, be it resolved that the city auditor be allowed to pay such claims.

This resolution was adopted at a regular meeting of the Minto City Council on February 8, 2021.

Larry Jamieson
Mayor

Attest: Carol Ebertowski
Auditor

RESOLUTION 2021-003

WHEREAS the City of Minto recognizes the need to provide certain types of services to its citizens, and

WHEREAS the City of Minto needs to charge for those services provided, and

WHEREAS the City Council of the City of Minto recognizes the need to review and adjust rates on a regular basis to ensure all costs and obligations are met, then

BE IT RESOLVED by the City Council of the City of Minto, North Dakota that the following monthly utility service rates are in effect:

Water base rate	\$40.75
Water	\$7.10/1000 gallons
Sewer	\$15.00
Sewer commercial large user	plus .5952380/1000 gallons over 6,720 gallons
Garbage residential curb side	\$18.00
Garbage dumpster	\$36.00/3 yds
Street Lights	\$3.75
Forest	\$2.00
Snow Removal	\$10.00
Insect Control	\$6.00

BE IT ALSO RESOLVED that all payments will be due on the 10th of the month and considered delinquent after that date. A 10% late fee will be applied to all delinquent accounts, and

BE IT ALSO RESOLVED that if the City receives a check from a customer that is returned by the bank for nonsufficient funds, that customer will be required to pay by money order, cashier's check or cash.

BE IT ALSO RESOLVED all customers will be a charged a \$75.00 deposit to be returned to the customer after two years if the account is in good standing, and the fee for turning the water on at the curbstoep shall be \$100.00 nonrefundable.

BE IT ALSO RESOLVED any customer who has had their water turned off for late payment within the last six months will not be allowed to amass a balance of over \$250.00. If the balance accrues to over \$250.00 the customer will be given 24 hours to pay the balance in full. If the balance is not paid in full the water will be turned off at the curbstoep until the balance is paid in full, including a \$100.00 reconnect fee. Water will be turned off for a minimum of 24 hours.

This resolution was adopted at a regular meeting of the Minto City Council on February 8, 2021.

Larry Jamieson
Mayor

Attest: Carol Ebertowski
Auditor

M-Kelley to approve claims and financials, S-Narloch; carried. Financials and the following claims were approved:

ADOBE	33.98
AMAZON	374.56
ARAMARK	74.60
CITY OF MINTO	1,728.20
CONNECTING POINT	59.50
CORE & MAIN	907.07
DACOTAH PAPER CO.	451.01
DAKOTA SUPPLY GROUP	212.38
DUB CONSTRUCTION INC	40,640.00
EBERTOWSKI, CAROL	75.00
FILTER CARE OF GRAFTON	209.60
GRAFTON TRUE VALUE	69.98
GRZADZIELEWSKI, PAUL	1,500.00
HALL CURRIE LAWYERS	210.00
HARRISTON TOWNSHIP	50.00
HEARTLAND AG SYSTEMS	203.31
HILL'S INC.	67.05
KOBLE, PATRICE	25.00
MARCO	52.81
MIDCONTINENT	145.92

MINTO COMMUNITY CENTER	750.00
MORGAN PRINTING	179.92
ND WATER USERS ASSOCIATION	100.00
NORTH DAKOTA ONE CALL	11.11
NORTHDALDA OIL	680.73
OTTER TAIL POWER	1,663.97
PAYROLL EXPENSES	17,059.07
REFUSE DISPOSAL SERVICE	4,958.00
SHUTT, SAMUEL	260.00
SWANSTON EQUIPMENT	104.01
WALSH COUNTY TREASURER	1,401.90
WALSH RURAL WATER	7,952.46

Discussion was held regarding opening of the office. The City will follow the County. The County continues to have the office closed. Residents can continue make appointments to meet with the Auditor.

There being no further business, M-Shutt, S-Sitzer, carried. The meeting was adjourned at 10:00 AM. The next regular meeting will take place Monday, March 8, 2021 at 9:00 AM.

Larry Jamieson
Mayor

Attest: Carol Ebertowski
Auditor