

Unofficial and condensed record of the minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on March 9, 2020 at 7:00 PM at the Minto City Auditor's Office.

Mayor Larry Jamieson called the meeting to order. The Pledge was recited. Present were Councilmen Stanley Miller, John Narloch, Thomas Sitzer and Lucas Kelley.

Open petitions from the public:

- Lawrence Zahradka and Erin Zingelmann presented information regarding Aflac plans. There would need to be three participants for the City to participate as a group.

Minutes from the regular meeting held on February 10, 2020 were submitted for approval. On M-Miller, S-Sitzer, carried. The minutes were approved.

Committee reports were given:

- Streets: The City will advertise for gravel prices. M-Miller,S-Narloch to advertise for gravel prices. Motion carried.

A discussion was held regarding cleaning the streets/road grading on the weekends. Better communication between staff and Council will occur so the Council can convey to citizens what is being done, if necessary.

The Cemetery Committee will meet before the next regular meeting. Members are: Larry Jamieson, Thomas Sitzer, Barb Kasprick and Ellen Misialek.

- Employee Relations: Annual employee evaluation meeting was held on Wednesday, February 19 at 9:00 AM. M-Miller, S-Kelley to accept the motions of the Committee regarding Mrs. Ebertowski's and Mr. Shutt's pay. Motion carried.
- Forestry: Ottertail has been trimming trees in Minto.

Resolution 2020-004 was presented for consideration.

RESOLUTION 2020-004

WHEREAS, the City of Minto may possibly experience flooding due to overland flooding and flooding from the Forest River during the months of March through May, 2020, and

WHEREAS, the City of Minto may possibly experience extensive public and personal property damage from the flood,

BE IT RESOLVED by the City Council of the City of Minto, North Dakota, to declare the City of Minto a flood/disaster area.

This resolution was signed by Larry Jamieson, Mayor on March 9, 2020.

Larry Jamieson
Mayor

Attest: Carol Ebertowski
Auditor

Motion to adopt resolution 2020-004 by Narloch, S-Sitzer, motion carried.

Discussion was held on the recent change in water charges and the effect on apartment buildings. M-Miller, S-Sitzer to continue to charge for water, but lower the monthly minimum to \$40.75 per meter, regardless of the number of rentable units. Motion carried.

Motion by Sitzer, seconded by Kelley to add three street lights. Locations will be 5th Street, 7th Street and by the Cemetery. Motion carried.

M-Sitzer, S-Narloch to reduce a bill for a citizen as they did not have garbage service, but were charged for it. Motion carried.

M-Sitzer, S-Miller; carried. Financials and the following claims were approved:

AE2S	4,050.00
AIRGAS USA, LLC	45.25
ALEX AIR APPARATUS	210.00
AMERIPRIDE	135.83
BUDGET MAILBOXES.COM	849.98
CHOICE FINANCIAL LEASING	12,557.28
CITY OF MINTO	1,739.70
DACOTAH PAPER CO.	217.37
DELTA HOTELS	265.74
EBERTOWSKI, CAROL	116.50
FILTER CARE OF GRAFTON	454.56
GF UTILITY BILLING	26.00
GRAFTON AUTO ELECTRIC	524.99
GRAFTON TRUE VALUE	13.99
HARRISTON INDUSTRIES	284.23
HOLIDAY STATION STORE	80.71
KILMER CONSTRUCTION	845.00
KOBLE, PATRICE	25.00
LOWES	87.66
MINTO AIRPORT AUTHORITY	3,700.00
MINTO COMMUNITY CENTER	750.00
MINTO POST OFFICE	95.20
MORGAN PRINTING	166.43
NARLOCH TRUCKING	4,752.50
ND LEAGUE OF CITIES	30.00
ND SEWAGE PUMP	400.00

NORTHERN PLUMBING	237.05
OTTER TAIL POWER CO	2,098.67
PAYROLL EXPENSES	18,093.87
QUILL CORPORATION	40.99
RDO TRUST	220.82
REFUSE DISPOSAL	4,964.00
SHUTT, SAM	613.24
SIMONSON'S GAS	85.17
STRATA CORPORATION	387.63
TRACTOR SUPPLY CO	50.95
VALLI INFORMATION SYSTEMS	70.00
VERIZON CONNECT	17.00
WALSH COUNTY TREASURER	906.00
WALSH WATER	5,068.93

Discussion on requests that have been made to dump in the Minto City Lagoon. M-Miller, S-Narloch to mirror policy developed by the City of Stanley regarding dumping with a charge of \$100 per dump. Motion carried.

Special events permit for the Wild Game Feed was requested by Harvey Avenue Saloon. M-Kelley, S-Narloch, carried; special events permit was approved.

Gaming permit for the Robotics Club was approved M-Sitzer, S-Miller. Motion carried.

Council discussed instances where it may be difficult to enter a residence to replace the meter. The City is in the process of updating to all radio-read meters and will need to replace any old style meter with a radio meter. It is believed that page 54 of the City Ordinances #5 states that a waterworks employee can enter the house. If entrance is denied, the water can be turned off and a \$100 reconnect fee would have to be paid before the water is turned back on. The City can also fine up to \$500 for this violation.

Mr. Shutt explained to the Council that the control panel is 14 years old and is going out. The cost for materials will be approximately \$10,450. AE2S will spread this out in 5 to 6 invoices. Labor will be about as much as materials. M-Miller to proceed, S-Sitzer. Motion carried.

Flood planning was discussed.

There being no further business, M-Miller, S-Narloch, carried. The meeting was adjourned at 8:25 PM. The next regular meeting will take place Monday, April 13, 2020 at 7:00 AM.

Larry Jamieson
Mayor

Attest: Carol Ebertowski

Auditor