

Unofficial and condensed record of the minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on January 6, 2020 at Noon at the Minto City Auditor's Office.

Mayor Larry Jamieson called the meeting to order. The Pledge was recited. Present were Councilmen Stanley Miller, Thomas Sitzer and Lucas Kelley. John Narloch was absent.

Open petitions from the public:

- Barb Kasprick, Ellen Misialek, and Jerry Misialek attended to discuss the Minto City Cemetery. Discussion was held on the descriptions of property that is sold for burials. In the past the caretakers used Block, Lot and Unit for describing the property; where Block is 40' X 20' and comprised of 4 Lots, Lot is 20' X 10' and contains 4 Units, Units are 5' X 10'. The group discussed changing the Unit to "Unit/Plot" to alleviate some confusion. Further discussion will be held at a later meeting regarding creating a cemetery ordinance.

Minutes from the regular meeting held on December 9, 2019 and special meeting on December 31, 2019 were submitted for approval. M-Sitzer, S-Miller, carried. The minutes were approved.

Committee reports were given:

- Streets: Discussed the purchase of a new sanding truck. The current truck is 40 years old and has exhaust leaks, among other issues. M-Miller to purchase a 2013 Isuzu truck from Penske Used Trucks for \$15,250. The City will take out a loan for the truck, keeping open the option of paying the loan off when the City receives its share of the "Operation Prairie Dog" money in the fourth quarter of 2020 or first quarter of 2021. S-Sitzer, motion carried.
- Animal Control: A citizen was attacked by an unleashed dog. The dog owner will be sent a letter to remove the dog from Minto or receive a \$100 fine.
- Employee Relations: Annual employee evaluation meeting will be scheduled for a date in January.
- Planning & Zoning: Housing Rehab meeting on January 8th.

M-Sitzer, S-Kelly, carried. Financials and the following claims were approved, with the exception of withholding \$10,000 from the payment to AE2S:

ACME ELECTRIC	540.49
AE2S	18,775.00
AMAZON	89.97
AMERIPRIDE SERVICES INC	67.41
CITY OF MINTO	1,546.15
DACOTAH PAPER CO.	410.21
DAKOTA SUPPLY GROUP	770.11
EBERTOWSKI,CAROL	75.00
FILTER CARE OF GRAFTON	279.00
GF UTILITY BILLING	28.17
GRAFTON TRUE VALUE	293.81
HALL CURRIE LAWYERS LTD	325.00
HILL'S INC.	198.08
HOME OF ECONOMY, INC.	49.55
J.P. COOKE COMPANY	61.50
JENDCO SAFETY SUPPLY	804.82
KOBLE, PATRICE	25.00
LOWES	196.85
LUNSETH PLUMBING	62.65
MARCO	46.25
MCAFEE	26.30
MENARDS	63.33

MINTO COMMUNITY CENTER	750.00
MINTO POST OFFICE	94.85
MORGAN PRINTING	74.88
ND LEAGUE OF CITIES	60.00
ND WATER USERS	100.00
NORTHDALÉ OIL	545.83
OTTER TAIL POWER COMPANY	1,773.09
PAYROLL EXPENSES	18,587.89
REFUSE DISPOSAL SERVICE	4,958.00
SHUTT, SAM	119.99
SIMONSON'S GAS	78.64
TRACTOR SUPPLY CO	326.17
VALLI INFORMATION SYSTEMS	70.00
WALSH COUNTY TREASURER	1,401.90
WALSH RURAL WATER	6,862.35

Flood planning was discussed. Spring Flood Preparation webinar is scheduled on February 13, 2020 at 10-11:00 AM.

M-Kelley, S-Sitzer, carried. Gaming permits were approved:

- Boy Scouts
- Area Joyriders

There being no further business, M-Miller, S-Sitzer, carried. The meeting was adjourned at 1:15 pm. The next regular meeting will take place Monday, February 10, 2020 at 7:00 PM.

Larry Jamieson
Mayor

Attest: Carol Ebertowski
Auditor