

Unofficial and condensed record of the minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on December 9, 2019 at Noon at the Minto City Auditor's Office.

Mayor Larry Jamieson called the meeting to order. The Pledge was recited. Present were Councilmen Stanley Miller, Thomas Sitzer and Lucas Kelley. John Narloch was absent.

No open petitions from the public.

Brad Narloch attended to discuss a joint meeting between Walsh Water, Park River and Minto. Mr. Narloch handed out a report that detailed the cost of production for water. There is a possibility of a slight increase in the cost Minto pays for water in the future. There are maintenance updates that need to be done and the reserve fund is being depleted. Drayton is currently looking for a water supply.

Minutes from the regular meeting held on November 12, 2019 were submitted for approval. M-Miller, S-Sitzer, carried. The minutes were approved.

Committee reports were given.

Employee Relations – M-Miller, S-Sitzer, carried. The following items were addressed:

- Christmas bonus for Mr. Shutt and Mrs. Ebertowski will be granted. \$300 each.
- Mr. Shutt will be paid 20 hours of vacation time at year end.
- Mr. Shutt and Mrs. Ebertowski will be given ½ day off for Christmas Eve.

Lagoon project was discussed. The project is not complete. Funds for the completion of the will not be released until the City receive's approval from AE2S. M- Miller, S-Kelley, carried. The City will not pursue a loan for \$18,000 that is to be paid at the completion of the project. The money will come out of Community Development and General Funds. Frustration over AE2S's estimating the project too low was brought up.

Safe Routes to School. Brief discussion regarding city sidewalks on private property. It would be best if the sidewalks are on the city right of way.

Discussion on the Forest River Drain Project. M-Miller that the City of Minto support the Forest River Drain, contingent on further studies and not agreeing to any monetary support at this time. S-Sitzer, motion carried.

M-Miller, S-Sitzer, carried. Financials and the following claims were approved:

ACME ELECTRIC	238.96
AE2S	1,483.00
ALEX AIR APPARATUS, INC.	225.00
AMAZON	71.65

BELMOUNT BUILDERS	2,500.00
BIG JIM'S E-SIDE TIRE, INC.	23.45
CITY OF MINTO	1,591.83
EBERTOWSKI, CAROL	75.00
FILTER CARE OF GRAFTON, INC.	577.13
GF UTILITY BILLING	123.50
GRAFTON FLORAL	64.65
GRAFTON TRUE VALUE	23.78
HACH COMPANY	41.77
HOME OF ECONOMY, INC.	89.93
KB STUMP REMOVAL	740.00
KOBLE, PATRICE	25.00
MARCO	46.25
MIDCONTINENT COMMUNICATIONS	358.89
MINTO COMMUNITY CENTER	750.00
MINTO POST OFFICE	97.30
MORGAN PRINTING	167.40
M-R SIGN CO INC	167.28
NARLOCH TRUCKING	2,975.00
ND LEAGUE OF CITIES	908.00
ND RURAL WATER SYSTEMS ASSOC	245.00
NORTH DAKOTA ONE CALL, INC.	6.17
NORTHDALE OIL	219.86
OTTER TAIL POWER COMPANY	1,731.56
PAYROLL EXPENSES	15,113.36
QUILL CORPORATION	114.99
REFUSE DISPOSAL SERVICE	5,018.00
SHUTT, SAM	149.99
STRATA CORPORATION	625.00
SWANSTON EQUIPMENT CORP.	5,409.67
TRACTOR SUPPLY CO	43.95
VALLI INFORMATION SYSTEMS, INC.	70.00
VERIZON CONNECT	17.00
WALSH COUNTY AUDITOR	206.61
WALSH COUNTY TREASURER	906.00
WALSH RURAL WATER DISTRICT	6,687.15

Flood planning was discussed.

M-Sitzer, S-Kelley, carried. Contracts with Walsh County for Policing (\$906 per month) and Assessing (\$3 per parcel) were approved. The amounts of the contracts remained the same as 2019.

M-Sitzer, S-Kelley, carried. Gaming permits were approved:

- Minto Fire Department
- Unity Medical Center
- Eastern Dakota Gun Club

There being no further business, M-Sitzer, S-Kelley, carried. The meeting was adjourned at 1:05 pm. The next regular meeting will take place Monday, January 6, 2020 at Noon.

Larry Jamieson  
Mayor

Attest: Carol Ebertowski  
Auditor