

Unofficial and condensed record of the minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on June 10, 2019 at 7:00 PM at the Minto City Auditor's Office.

Mayor Larry Jamieson called the meeting to order. The Pledge was recited. Present were Councilmen John Narloch, Stanley Miller, James Barta and Thomas Sitzer.

Open petitions from the public:

- Rick Coulthart attended to speak about a shipping container on his property that is not in compliance with the City ordinances. M-Miller, S-Barta, carried. Mr. Coulthart has until May 2020 to remove the shipping container.
- Two other citizens discussed rubbish clean-up and an alley

Minutes from the regular meeting held on May 13, 2019 and special meeting on May 22, 2019 were submitted for approval. M-Barta, S-Narloch, carried. The minutes were approved.

Committee reports were given.

Streets – M-Miller, S-Sitzer, carried. The City will accept Glacier Dust Control's proposal for dust control of \$1.25 per gallon.

Employee relations – M-Sitzer, S-Barta, carried. The Council agreed to grant pay increases for summer help, up to \$1.00 per hour.

The following building permits were presented:

- Chris Lizakowski – repairs to garage
- Harry Waldner – place a shed in his yard

M- Miller, S-Narloch, carried. Building permits were approved for Chris Lizakowski and Harry Waldner.

Public Nuisance Issues: Letters will be sent to property owners who have accumulations of rubbish and unlicensed vehicles.

The CDBG Lagoon grant was discussed. M-Miller, S-Sitzer, carried. The City will accept the bid for the Lagoon project from Bohlman Trenching Service. The City will receive a grant of \$198,000 for the project. \$23,000 will be paid from the sewer reserve fund and \$18,000 will be borrowed at 2% interest.

The Council discussed the Mainstreet Grant:

- M-Miller, S-Narloch, carried. The City will contract with Tom Dusek to complete bid specifications and inspections for the property owners who are receiving the grant.
- A committee will be formed to oversee the Mainstreet Grant. The committee will consist of the three property owners and Councilmen Miller and Barta.
- M-Miller, S-Barta, carried. The building materials for the Mainstreet projects will be purchased in Walsh County.
- M-Barta, S-Narloch, carried. Any administration costs that exceed the 10% amount, will be paid by the business owners.

- M-Sitzer, S-Barta, carried. The costs that will be paid by the business owners shall be 10% of the total cost of the project at each business place plus any overage owed for administration costs.

Speed signs were discussed and tabled for a future date.

M-Miller, S-Narloch, carried. Financial statements were approved and the following claims were approved for payment:

ACME ELECTRIC	115.80
AE2S	21,548.30
AG SYSTEMS INC.	137.26
AMAZON	77.78
AMERIPRIDE SERVICES INC	61.82
BIG JIM'S E-SIDE TIRE,	134.45
CARROT-TOP INDUSTRIES INC.	358.50
CENEX FLEETCARD	75.00
CITY OF MINTO	1,438.63
CORE & MAIN	10,514.04
CUMMINS SALES AND SERVICE	1,248.71
EBERTOWSKI, CAROL	101.90
FACILITY GATEWAY	2,663.84
FILTER CARE OF GRAFTON,	342.28
GRAFTON AUTO ELECTRIC, INC.	9.99
GRAFTON TRUE VALUE	96.58
HOME OF ECONOMY, INC.	10.74
KOBLE, PATRICE	25.00
LEON'S BUILDING CENTER, INC.	115.00
MARCO	40.54
MIDCONTINENT	390.01
MINTO COMMUNITY CENTER	750.00
MORGAN PRINTING	212.00
NORTH DAKOTA ONE CALL, INC.	10.80
NORTHDALE OIL	1,180.12
OTTER TAIL POWER COMPANY	1,432.04
PAYROLL EXPENSES	18,721.97
QUILL CORPORATION	899.47
REFUSE DISPOSAL SERVICE	4,976.00
ROCK MILLS	1,967.50
SHUTT, SAM	209.99
SHUTT, SAMUEL	180.00
TEAM LABORATORY	3,690.00
TRACTOR SUPPLY CO	52.29
TRUE NORTH EQUIPMENT CO	122.97
VALLI INFORMATION SYS	73.42
WALSH COUNTY SHERIFF	43.60
WALSH COUNTY TREASURER	906.00
WALSH RURAL WATER	6,568.89

The 2020 budget was presented and discussed. M-Miller, S-Sitzer, the first reading of the 2020 budget was approved. Motion carried.

Special events permits were presented. M-Narloch, S-Barta, carried. Special event permits for Farder and Slominski weddings were approved.

Resolution 2019-005, Auditor Bond, was approved. M-Sitzer, S-Miller, carried.

### **RESOLUTION 2019-005**

**WHEREAS** North Dakota Century Code 40-13-02 states the auditor of any city shall execute and deliver to the city a bonds payable to the city, conditioned for the honest and faithful performance of their official duties, and

**WHEREAS** the bond must be in an amount fixed by the governing body of the city, and

**WHEREAS** the bond must be set by resolution of the governing body of the city in an amount at least equal to twenty-five percent of the average amount of money that has been subject to the auditor's control during the preceding fiscal year, then

**BE IT RESOLVED** by the City Council of the City of Minto, North Dakota that the bond for the city auditor shall be set at \$498,000.00.

This resolution was adopted at a regular meeting of the Minto City Council on June 10, 2019.

Larry Jamieson  
Mayor

Attest: Carol Ebertowski  
Auditor

Discussion was held regarding the Minto City Cemetery costs and what is charged for a cemetery plot. M-Barta, S-Narloch, carried. The cost for a plot will be raised from \$25 per plot to \$150 per plot as of June 11, 2019.

Mrs. Ebertowski will check in to what other cities have for ordinances and regulations for their city cemeteries and present them at the next meeting.

A special meeting will be held at 7:00 PM, June 23 to discuss yards with accumulated rubbish and unlicensed vehicles.

There being no further business, M-Sitzer, S-Barta, carried. The meeting was adjourned at 8:35 PM. The next regular meeting will take place July 8, 2019 at 7:00 PM.

Larry Jamieson  
Mayor

Attest: Carol Ebertowski  
Auditor