

Unofficial and condensed record of the minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on October 8, 2018 at 7:00 PM at the Minto City Auditor's Office.

Mayor Larry Jamieson called the meeting to order. The Pledge was recited. Present were Councilmen John Narloch, James Barta and Thomas Sitzer. Absent was Stanley Miller.

Open petitions from the public.

Minutes from the regular meeting held on September 10, 2018 were submitted for approval. M-Sitzer, S-Narloch, carried. The minutes were approved.

Committee reports were given.

There are two trees in a resident's yard that need to be cut down. M-Sitzer, S-Barta, carried. Hire SOS to remove the trees, giving them a deadline of the end of the month.

The following building permits were reviewed:

- Trevor and Amy Grindahl, build a new house. M-Barta, S-Sitzer, carried. Permit approved.
- Raul Rodriguez, build a fence. M-Sitzer, S-Narloch, carried. Permit approved.
- Steven Novak, DBA Beaver's Café, remodel restaurant. M-Barta, S-Narloch, carried. Permit approved.
- Keith Shutt, build a shop. Permit denied as the place chosen is in a residential area. Suggested offering Mr. Shutt a lot of commercial property to purchase to place the building on.

Public nuisances were discussed.

The Council completed the CDBG Final Application for the Housing Rehab program. M-Sitzer, S-Narloch, carried. The Council approved the Code of Conduct and the Citizen Participation Plan required for the Housing Rehab program. M-Sitzer, S-Barta, carried. The Council approved the CDBG Final Application.

A public hearing was held as part of the Minto City Council meeting at 7:00 p.m. on Monday, October 8, 2018 at the City Office at the Minto Community Center to obtain citizen views and to respond to proposals and questions related to: the proposed CDBG application; community development and housing needs, including needs of very low and low-income persons, as well as other needs in the community that might be addressed through the CDBG program; and the performance of the City of Minto in carrying out its community development responsibilities. No members of the public attended.

Snow removal bid was opened. M-Barta, S-Sitzer, vote was taken to accept bid from Narloch Trucking for snow removal. Barta and Sitzer, aye and Narloch nay, motion carried.

M-Narloch, S-Sitzer, carried. Agreed to complete a lease agreement for the rental of a trailer to be used for debris collection.

Discussion was held regarding the request of a Community Development grant for Beaver's Café. M-Sitzer, S-Narloch, carried. Community Development grant in the amount of \$10,000 for remodeling

costs for Steven Novak, DBA Beaver's Café. Owner must submit receipts for items purchased for the remodel in order to be reimbursed.

M-Sitzer, S-Narloch, carried. Accepted past due accounts to be added to special assessments and sent to the collection agency.

M-Barta, S-Sitzer, carried. The city will obtain a business credit card to streamline accounts payable functions.

The monthly bills and financials were presented and discussed. M-Narloch, S-Barta, carried. Approved the following for payment:

Vendor	Amount
ADAPCO, INC.	2,251.87
AE2S	15,750.00
ALEX AIR APPARATUS, INC.	243.41
AMERIPRIDE SERVICES INC	59.32
BATTERIES + BULBS	165.05
BRADY MARTZ	6,000.00
CENEX FLEETCARD	294.21
CITY OF MINTO	1,787.65
CORE & MAIN	3,516.61
EBERTOWSKI, CAROL	182.30
FILTER CARE OF GRAFTON	91.77
GF UTILITY BILLING	52.00
GRAFTON TRUE VALUE	162.51
GRZADZIELEWSKI, PAUL	1,500.00
HANSONS AUTO & IMPLEMENT	108.50
HOME OF ECONOMY, INC.	64.14
KOBLE, PATRICE	25.00
KRINGSTAD DRAIN CLEANING	1,263.00
LEON'S BUILDING CENTER	948.65
MARCO	36.46
MIDCONTINENT	305.59
MINTO COMMUNITY CENTER	750.00
MORGAN PRINTING	205.00
NORTHERN PLUMBING SUPPLY	995.61
NORTHERN TECHNOLOGIES	1,715.00
NORTHWEST TRUCK AND	8,653.51
OFFICE OF THE STATE	165.00
OTTER TAIL POWER COMPANY	1,637.38
PRAXAIR DISTRIBUTION INC	65.88
REFUSE DISPOSAL SERVICE	4,969.00
SHUTT, SAM	209.99
TEAM LABORATORY CHEMICAL	67.50
U.S. BANK	3,698.75
VALLEY PETROLEUM	704.27
WALSH COUNTY TREASURER	906.00
WALSH RURAL WATER	5,955.69
WAYNE'S HEATING AND	19.92

PAYROLL EXPENSES 15,377.23

There being no further business, M-Narloch, S-Barta, carried. The meeting was adjourned. The next regular meeting will take place November 5, 2018 at 7:00 PM.

Larry Jamieson  
Mayor

Attest: Carol Ebertowski  
Auditor