

Unofficial and condensed record of the minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on February 12, 2018 at 7:00 PM at the Minto City Auditor's Office.

Mayor Larry Jamieson called the meeting to order. The Pledge was recited. Present were Councilmen Stanley Miller, John Narloch, Allen Gerszewski and Thomas Sitzer.

A plaque was presented to former Mayor Lane Kelley by Mayor Larry Jamieson. The plaque stated, "In appreciation to Lane Kelley for your generous commitment of time, support and leadership as Councilman & Mayor, 2010-2017."

Open petitions from the public:

City resident was present to discuss utility billing and public nuisance issues.

Minutes from the regular meeting held on January 8, 2018 were submitted for approval. On M-Gerszewski, S-Narloch, carried. The minutes were approved.

Committee reports were given.

The employee relations committee will schedule employee evaluations. M-Miller, S-Narloch, carried. Approved a new pay period schedule. M-Miller, S-Narloch, the council approved auditor certification training for Mrs. Ebertowski with a cost of \$150 to be covered by the city. Motion carried.

The city will be placing a public notice in the Walsh County Record regarding the filing dates for candidates for the city's open seats on the council, park board and Mayor. The filing deadline is April 9.

M-Miller, S-Narloch, carried. Gravel bids will be sought for 2018.

Mayor Jamieson and Councilman Miller announced that the city has been approved to receive a \$13,000 grant from the Walsh County Job Development Authority. The Minto City Council will be embarking on a housing rehabilitation program that will assist low to moderate income home owners with important upgrades to their homes.

With an estimated budget of \$339,000, the city's portion of the cost of the program will be approximately \$7,600. The Red River Regional Council will manage the program.

Special event permits were reviewed. M-Narloch, S-Gerszewski, carried. Approved special event permits for Misialek Enterprises at the Minto Community Center on February 16, March 17 and March 24.

M-Narloch, S-Sitzer, carried. Approved building permits for Steven Novak and Troy Egstad.

M-Miller, S-Gerszewski, carried. The financial statement for the year ended December 31, 2017 was approved. Transfers from Community Development (70%) and the General Fund (30%) will be completed to bring accounts with negative balances to zero. The financial

statement must be published by March 9, 2018.

The monthly bills were presented and discussed. M-Miller, seconded by Gerszewski, carried. Approved the following for payment:

AE2S	925.00
Ameripride Services	101.74
Bank of North Dakota	13,350.00
Black Mountain Software	1,000.00
Border States Trophy	70.00
Cenex Fleetcard	438.28
City of Minto	1,666.98
Ebertowski, Carol	95.12
GF Utility Billing	26.00
Grafton True Value	125.55
Hach Company	145.37
Harriston Industries	41.36
Home of Economy	87.58
Interstate Billing	87.92
Invisimax	2,292.96
Keith's Security World	488.36
Koble, Patrice	25.00
KodaBank	33.03
Lunseth Plumbing & Heating	52.89
Marco	70.21
Menards	45.32
Midcontinent	307.78
Minto Community Center	750.00
Minto Park Board	4,172.57
Minto Post Office	97.58
Morgan Printing	241.01
Narloch Trucking	8,387.50
ND League of Cities	170.00
Otter Tail Power Company	1,868.49
Payroll Expenses	13,968.51
QBS Safeguard	415.28
Quill Corporation	268.78
Refuse Disposal Service	4,958.00
Samson Electric	5.46
Shutt, Sam	151.99
Strata Corporation	444.48
Ulland, Tamara	240.00
Valli Information	70.00
Walsh County Treasurer	906.00
Walsh Rural Water	7,672.65

There being no further business, M-Gerszewski, S-Narloch, carried. The meeting was

adjourned. The next regular meeting will be held on March 12, 2018 at 7:00 PM.

Larry Jamieson  
Mayor

Attest: Carol Ebertowski  
Auditor