

BUILDING PERMIT APPLICATION

No. _____

CITY OF MINTO

Parcel # _____

PO BOX 342

Minto ND 58261

Floodplain/Floodway Y / N

701-248-3858

NAME: _____

ADDRESS: _____

PHONE #: _____ CELL PHONE #: _____

LEGAL DESCRIPTION: _____

CHECK ONE: ☐ NEW ☐ ADDITION ☐ REMODEL ☐ REPAIR ☐ MOVE ☐ REPLACE

DESCRIPTION OF WORK TO BE DONE: _____

GENERAL CONTRACTOR: _____ PHONE #: _____

START DATE: _____ ESTIMATED COST TO COMPLETE \$ _____

IF APPLICABLE: SIDING TYPE: _____ PATIO/DECK TYPE: _____

IF NEW CONSTRUCTION OR ADDITION, complete the following:

1. WHAT WILL BUILDING BE USED FOR: _____

2. BUILDING SIZE: LENGTH: _____ WIDTH: _____ 3. # STORIES: _____

4. FULL BASEMENT? ☐ YES ☐ NO FOUNDATION TYPE: _____

5. OUTSIDE FINISH: _____

6. ROOFING TYPE: _____

7. GARAGE (IF APPLICABLE): ☐ ATTACHED ☐ DETACHED

A sketch of the plan showing the location of and relationship of all existing and proposed buildings and structures is required.

Include drawings with application (grid available on back side of this form).

ALL APPLICATIONS MUST BE APPROVED BEFORE WORK BEGINS.

I hereby certify that the information given and attached is correct and that if building permit is issued, all work will be done in accordance with the regulations of the City of Minto Building & Zoning Ordinances. After work is completed a walk-through may be required by tax assessor.

APPLICANT'S SIGNATURE _____

DATE _____

- ✓ Work must be completed in one (1) year or permit shall expire.
- ✓ A building permit is required for any improvements or additions to a permanent structure.
- ✓ All storage buildings and fences require a permit.
- ✓ Sidewalk Ordinance must be followed.
- ✓ No trees are allowed to be planted on the boulevard.
- ✓ Permits are to be turned in to City Hall with the proper fees paid and then will be reviewed by the Planning Board for approval. (Fee schedule on back)

Fee: \$ _____ Check #: _____ Permit #: _____ Date: _____

VARIANCE GRANTED: Y / N

EXPLANATION:_____

RESIDENTIAL/COMMERCIAL PERMIT FEES AS OF September 1st, 2022.

BUILDING PERMIT SCALE	PERMIT FEE
\$0 - \$25,000	\$25.00
\$25,001 - \$150,000	\$50.00
\$150,001 & Above	\$100.00
Maximum for non-profit	\$25.00

**ALL REMODELING/NEW ADDITIONS/UPDATES TO HOMES OR PROPERTY NEED A PERMIT.
BY ORDER OF MINTO CITY COUNCIL.**

ACTION TAKEN ☐ APPROVED ☐ DISAPPROVED

-FOR ZONING USE ONLY-

Zoning Board Approval Date:

Council Approval

Auditor Signature _____

(REVISED SEPT 2022)

DRAWINGS:

This image shows a full page of blank graph paper. The grid consists of small, equal-sized squares formed by thin black lines. There are no margins, text, or other markings on the page.

