

Unofficial & condensed minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on December 8, 2025, at 7:00 AM.

Mayor Jamieson called the meeting to order, and the pledge was recited. Present were Councilmen Miskavige, Narloch, Shutt & Kelley. Also present was Peyton Cole, city attorney.

There were no additions to the agenda.

M-Shutt, S-Miskavige and carried, the Council voted to retain Einarson Law Office as the city attorney. The flat monthly rate remained the same at \$250.00, the hourly rate increased.

Minutes from the regular meeting held on November 10, 2025, were submitted for approval. M-Shutt to approve the minutes, S-Narloch, and carried.

Committee reports were given:

- Employee Relations
  - M-Shutt, S-Narloch and carried, the Council approved a 3% raise and a \$500.00 Christmas bonus for the two full-time employees.

M-Shutt to approve claims and financials, S-Narloch and carried; financials and the following claims were approved:

ACME RENTS 250.00, ADOBE 47.98, AMAZON 265.07, ANGIE SHUTT 500.00, DEPT OF ENVIRONMENTAL QUALITY 183.52, EINARSON LAW OFFICE 1,728.30, FED EX 78.74, FILTER CARE 86.03, J.P. COOKE COMPANY 93.95, PATRICE KOBLE 25.00, MARCO 88.24, MENARDS 38.96, MIDCONTINENT 305.52, MINTO COMMUNITY CENTER 750.00, MINTO PARK BOARD 1,109.80, MINTO POST OFFICE 127.49, MORGAN PRINTING 155.40, NARLOCH TRUCKING 86.42, ND LEAGUE OF CITIES 70.00, ND ONE CALL 1.50, ND RURAL WATER SYSTEMS ASSOC 345.05, NORTHDALE OIL 257.23, OTTER TAIL POWER 1,865.41, PAT PASCHKE 600.00, PAYROLL 14,617.22, PRO AG EQUIPMENT 63.50, REFUSE DISPOSAL 4,958.00, SAMSON ELECTRIC 508.17, STRATA CORPORATION DBA KNIFE RIVER 460.00, TWO TREES TECHNOLOGIES 143.50, VESTIS 31.04, WALSH COUNTY TREASURER 924.00, WALSH RURAL WATER DISTRICT 9,414.58, WAYNE'S HEATING AND COOLING 69.00

M-Narloch, S-Kelley and carried, the Council approved the 2026 policing contract with Walsh County for \$924.00 per month.

M-Shutt, S-Narloch and carried, the Council approved the Harvey Avenue Saloon's renewal application for liquor/beer licenses for 2026.

M-Shutt, S-Narloch and carried, the Council agreed to renew the subscription to the Grant Finder Program at \$90.00 for the year.

There being no further business, M-Narloch, S-Miskavige, and carried, the meeting was adjourned at 7:33 AM. The next regular meeting will take place on Monday, January 12, 2026, at 7:00 AM.

Larry Jamieson  
Mayor

Attest: Angela Shutt  
Auditor