

Unofficial and condensed minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on November 14, 2022, at 7:00 AM.

Mayor Jamieson called the meeting to order, and the pledge was recited. Present were Councilmen Kelley, Miskavige, Narloch & Shutt.

After reviewing the agenda, no additions were made.

John Narloch spoke on behalf of the skating rink committee. Mayor Jamieson will contact John Kennedy for further information.

Minutes from the regular meeting held on October 10, 2022, were submitted for approval. M-Shutt to approve the minutes, S-Kelley, carried.

Committee reports were given:

- Planning & Zoning-Two building permits were presented. One permit that was denied by the Planning & Zoning Committee was upheld by the council. Another permit was tabled due to the fact the shed was not constructed at the time of today's meeting.
- Employee Relations
 - There will be an employee relations meeting December 7, 2022, at 7:00 AM.

Mrs. Shutt mentioned to the council that the Minto App is up and running. She will be slowly adding information to it.

The council discussed utility rate increases again. Mrs. Shutt believes Walsh Water will also be raising their rates next year, so the usage rate for residents will more than likely increase too. More discussion will take place at the December meeting.

M-Narloch to approve claims and financials, S-Miskavige; carried. Financials and the following claims were approved:

ACME ELECTRIC 249.97, ADOBE 33.98, ADVANCED ELEMENTS OPERATIONAL TECH. 5,689.00, AE2S 621.00, AMAZON 86.79, ARAMARK 22.82, BLACK MOUNTAIN SOFTWARE 9,012.00, CONNECTING POINT 69.50, GF UTILITY BILLING 26.00, GOOGLE 25.00, GRAFTON TRUE VALUE 101.00, PAUL GRZADZIELEWSKI 1,750.00, HILL'S INC. 304.52, HOME OF ECONOMY 201.19, HUGO'S-PARK 35.80, HYDRO KLEAN 5,110.00, KB STUMP REMOVAL 680.00, KEITH'S STUMP REMOVAL 100.00, PATRICE KOBLE 25.00, LETTER PERFECT SIGN CO. 600.00, MAGUIRE IRON INC. 56,502.00, MARCO 61.28, MENARDS 47.45, MIDCONTINENT 281.35, MINTO COMMUNITY CENTER 750.00, MINTO INSURANCE AGENCY 5,663.07, MINTO INSURANCE AGENCY-PARK 203.93, MINTO PARK BOARD 1,029.84, MINTO POST OFFICE 104.72, MORGAN PRINTING 129.47, ND LEAGUE OF CITIES 100.00, ND WATER USERS ASSOCIATION 100.00, NORTH DAKOTA ONE CALL, INC. 3.90, NORTH DAKOTA SEWER PUMP & LIFT 13,803.19, NORTHDALE OIL 1,205.85, NORTHDALE OIL-PARK 157.69, OTTER TAIL POWER COMPANY 1,879.39, PAT PASCHKE 100.00, PAYROLL 13,761.36, QUILL CORPORATION 120.96, REFUSE DISPOSAL SERVICE 4,958.00, SAMSON ELECTRIC LTD 876.37, ANGLEA SHUTT 6.48, TEAM LABORATORY CHEMICAL, LLC 1,595.50, ULINE 359.55, WALSH COUNTY SHERIFF 42.80,

WALSH COUNTY TREASURER 924.00, WALSH RURAL WATER DISTRICT 8,117.69

M-Shutt, S-Narloch and carried, the council approved the liquor & beer license application for the Harvey Avenue Saloon.

M-Kelley, S-Shutt and carried, one gaming permit was approved.

M-Narloch, S-Kelley and carried, the council voted to apply for the Walsh County 2022 Self-Help Program. We will use the grant for tree trimming that was done around the city this summer.

Mrs. Shutt put together a Purchasing & Procurement Policy for the city. The council discussed the policy and amended it. M-Miskavige, S-Narloch and carried, the council approved the policy.

M-Narloch, S-Miskavige and carried, the council approved the storage rental agreement with Paul Grzadzielewski for \$1750.00.

There being no further business, M-Narloch, S-Miskavige, and carried, the meeting was adjourned at 8:00 AM. The next regular meeting will take place Monday, December 12, 2022, at **7 PM**.

Larry Jamieson
Mayor

Attest: Angela
Auditor