

Unofficial & condensed minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on August 11, 2025, at 7:00 AM.

Mayor Jamieson called the meeting to order, and the pledge was recited. Present were Councilmen Miskavige, Kelley & Narloch. Councilman Shutt was absent. Also present was Peyton Cole, city attorney.

There were no additions to the agenda.

Motion Miskavige to approve the second reading of an ordinance entitled "**An Ordinance Establishing Procedures for Public Comment**". Narloch seconded the motion and the motion to approve the second reading was carried. The ordinance calls for the establishment of an allotted maximum time of 5 minutes for each individual speaker to address the Council. The total duration of the public comment period shall not exceed 20 minutes. Any individual wishing to provide public comment must complete and submit a speaker card prior to the meeting being called to order.

Minutes from the regular meeting held on July 14, 2025, were submitted for approval. M-Kelley to approve the minutes, S-Miskavige, carried.

Committee reports were given:

- Planning & Zoning
  - M-Kelley, S-Narloch and carried, 3 building permits were approved.
  - After discussion regarding the sale of Lots 4 & 5, Block 5 Stoltmans Subdivision to Tarek Schanilec, M-Miskavige, S-Kelley and carried, council approved a price of \$5000.00 for both lots.

M-Kelley to approve claims and financials, S-Miskavige and carried; financials and the following claims were approved:

ADOBE 47.98, ALEX AIR APPARATUS 2 294.41, AMAZON 135.40, ANGELA SHUTT 8.95, BANK OF ND 72,275.00, CUDDEBACK DIGITAL 360.00, EINARSON LAW OFFICE 1,548.30, FED EX 179.00, FILTER CARE 65.89, TRUE VALUE 26.99, MARCO 88.24, MIDCONTINENT 307.84, MINTO COMMUNITY CENTER 750.00, MINTO INSURANCE AGENCY 5,377.00, MINTO PARK BOARD 1,030.43, MINTO POST OFFICE 125.66, MORGAN PRINTING 125.19, NORTH DAKOTA ONE CALL 3.00, NORTHDAL OIL 598.91, OTTER TAIL 1,793.53, PAT PASCHKE 100.00, PATRICE KOBLE 25.00, PAYA 300.00, PAYROLL 23,045.47, REFUSE DISPOSAL SERVICE 4,958.00, ROTO ROOTER 682.50, SCHANILEC INSURNACE AGENCY 4,715.00, TEAM LABORATORY 116.50, TRUE NORTH EQUIPMENT 144.72, TWO TREES TECHNOLOGIES 287.00, VESTIS 30.02, WALSH COUNTY TREASURER 924.00, WALSH RURAL WATER DISTRICT 13,737.34.

M-Narloch, S-Miskavige and carried, the Council approve the propane keep fill contract with Northdale Oil-3000 gallons at \$1.35.

M-Kelley, S-Miskaviage, and carried, the 2025-2026 snow removal bid from Narloch Trucking was approved. Mr. Narloch opposed the bid. The bid was as follows: \$200.00/hr loader with pusher & motor grader, \$160.00/hr skid loader and a billing minimum of \$15,000.00.

M-Narloch, S-Miskavige and carried, the 2026 Preliminary Budget was approved with the following levy amounts:

General Fund	88.4 mills	\$132,701.85
Emergency Fund	2.45 mills	\$3680.67
Cemetery Fund	1.94 mills	\$2909.27
Airport Authority	<u>3.96 mills</u>	<u>\$5948.37</u>
	96.75 mills	\$145,240.15

The 2026 public budget hearing will be September 8, 2025, at the Minto Community Center at 7:00 AM.

There being no further business, M-Narloch, S-Miskavige, and carried, the meeting was adjourned at 8:20 AM. The next regular meeting will take place Monday, September 8, 2025, at 7:00 AM.

Larry Jamieson  
Mayor

Attest: Angela Shutt  
Auditor