

Unofficial and condensed minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on August 8, 2022, at 7:00 AM.

Mayor Jamieson called the meeting to order and the pledge was recited. Present were Councilmen Kelley, Shutt, Miskavige & Narloch.

After reviewing the agenda, no additions were made.

Mr. Russell Schanilec appeared before Council representing the Minto Park Board concerning the Party in the Park taking place August 13 and answered any questions Council had concerning this event.

Minutes from the regular meeting held on July 11, 2022, were submitted for approval. M-Kelley to approve the minutes, S-Narloch, carried.

Committee reports were given:

- Streets, Utilities & Lights-M-Narloch, S-Miskavige and carried, Council approved the \$52,000 quote from Maguire Iron to paint the interior of the water tower in 2024.
- Animal Warden-M-Shutt, S-Miskavige and carried, a \$100.00 gas card will be purchased & given to Mr. Henry Pinta for trapping some skunks in town.
- Employee Relations-Council discussed the possibility of hiring another public works employee. The city does not have the funds at this time to hire another full-time benefitted employee, so a part-time non-benefitted position to work around 24 hours per week may be hired. M-Miskavige, S-Kelley and carried, Council agreed to hire Mr. Brad Gaudry to mow.
- Planning & Zoning-Two building permits were presented. M-Kelley, S-Narloch and carried, Council approved the two building permits approved by Planning & Zoning.

Council discussed two homes that the city has received several complaints about. These homes may violate health and/or building codes. Mrs. Shutt has contacted the Grand Forks Public Health Department and the City Building Inspector concerning these homes. They will be inspected and Mrs. Shutt will forward the reports to Council.

Mayor Jamieson, Mrs. Shutt and Mr. Paschke discussed the committee meeting they had with Jarda Solc from AE2S concerning the Comprehensive Infrastructure Plan.

Council discussed raising the building permit fees. M-Narloch, S-Miskavige and carried, the new building permit fees are as follows:

- \$0-\$25,000 \$25.00
- \$25,001-\$150,000 \$50.00
- \$150,001 & up \$100.00
- Non-profit \$25.00 Maximum Fee

M-Narloch, S-Kelley and carried, Council also raised the price of a cemetery lot from \$150.00 to \$200.00.

M-Kelley to approve claims and financials, S-Miskavige; carried. Financials and the following claims were approved:

ACME ELECTRIC 399.00, ADAPCO, INC. 865.00, ADOBE 33.98, AE2S 758.97, AMAZON 48.15, ARAMARK 29.02, BANK OF NORTH DAKOTA 70,050.00, BRADY MARTZ 3,000.00, CONNECTING POINT 69.50, CORE & MAIN 4,235.17, CUDDEBACK DIGITAL 360.00, GF UTILITY BILLING 26.00, GLACIER DUST CONTROL 5,209.49, HARRISTON INDUSTRIES 78.01, JET-WAY MULTIPLE SERVICES 1,855.00, KB STUMP REMOVAL 2,338.50, PATRICE KOBLE 25.00, MARCO 61.28, MENARDS 139.19, MIDCONTINENT COMMUNICATIONS 279.70, MINTO AG CENTER 547.50, MINTO COMMUNITY CENTER 750.00, MINTO PARK BOARD 813.62, MORGAN PRINTING 541.26, ND LEAGUE OF CITIES 1,181.00, NORTH DAKOTA ONE CALL, INC. 14.30, NORTHDALE OIL 2,090.86, OFFICE OF THE STATE AUDITOR 730.00, OTTER TAIL POWER COMPANY 1,800.34, PAT PASCHKE 100.00, PAYROLL 15,802.80, QUILL 69.99, REFUSE DISPOSAL SERVICE 4,958.00, SCHANILEC INSURANCE AGENCY 2,024.00, SCHEELS 500.93, ANGELA SHUTT 5.88, TRACTOR SUPPLY 106.95, WALSH COUNTY

TREASURER 924.00, WALSH RURAL WATER DISTRICT 9,590.35

M-Kelley, S-Narloch and carried, one special event permit was approved.

Mrs. Shutt has contacted Mr. Hall about approaching the Walsh County State's Attorney to inquire about the District Court taking any of Minto's municipal cases.

The 2023 Budget was presented and deliberated. The final budget will be presented at the September 12, 2022, meeting.

M-Narloch, S-Miskavige and carried, Council approved the purchase of a dump trailer.

There being no further business, M-Narloch, S-Kelley, and carried, the meeting was adjourned at 8:17 AM. The next regular meeting will take place Monday, September 12, 2022, at 7 AM.

Larry Jamieson
Mayor

Attest: Angela Shutt
Auditor