

The unofficial & condensed minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on May 9, 2022, at 12:00 PM.

Mayor Jamieson called the meeting to order and the pledge was recited. Present were Councilmen Kelley, Shutt & Narloch. A quorum was established. Councilman Sitzer entered the meeting at 12:15.

After reviewing the agenda, one addition was made.

Alex Bata representing RAD Food Co-op presented Council with several options concerning the delivery of groceries to Minto. Council asked Mr. Bata to explore the storage locker system and they will revisit this issue at a future meeting.

Minutes from the regular meeting held on April 11, 2022 and the emergency meeting held on April 28, 2022, were submitted for approval. M-Shutt to approve the minutes, S-Narloch, carried.

Committee reports were given:

- Employee Relations-Mr. Paschke asked Council to consider hiring another employee. A committee composed of Mayor Jamieson, Councilman Sitzer & Kelley will meet to explore this option.
- Planning & Zoning-M-Shutt to approve 3 building permits, S-Sitzer, carried.
M-Shutt, S- Sitzer, carried, Council agreed to replace the apron in the alley adjacent to the church.
M-Shutt, S-Narloch, carried, Council agreed to sell Parcel 12691 to the Minto Public School. Sitzer abstained.

Council will conduct a drive around Tuesday, May 10, 2022 at 6:30 to inspect properties for ordinance violations.

M-Sitzer, S-Kelley, carried, Council approved the purchase of a flat bottom boat to be used at the lagoon.

M-Shutt to approve claims and financials, S-Sitzer; carried. Financials and the following claims were approved:

ACME ELECTRIC 296.79, ADOBE 33.98, AE2S 1316.00, AMAZON 123.71, ARAMARK 29.20, CONNECTING POINT 69.50, CORE & MAIN 2340.00, CUDDLEBACK DIGITAL 35.00, FILTER CARE 245.31, GF UTILITY BILLING 26.00, GRAFTON AUTO ELECTRIC, INC. 27.74, TRUE VALUE 332.55, GREAT PLAINS DIRECTORY SERVICE 141.00, LARRY JAMIESON 243.23, JET-WAY MULTIPLE SERVICES 8256.25, LUCAS KELLEY 319.98, PATRICE KOBLE 25.00, LOWES 44.70, MARCO 54.92, MENARDS 75.70, MIDCONTINENT COMMUNICATIONS 279.46, MINTO COMMUNITY CENTER 750.00, MINTO PARK BOARD 632.06, MINTO POST OFFICE 102.80, MORGAN PRINTING 439.47, ND LEAGUE OF CITIES 40.00, NORTHDALE OIL 1198.97, OFFICE MAX 7.39, OTTER TAIL POWER COMPANY 2199.97, PAT PASCHKE 100.00, PAYROLL 12413.50, QUILL CORPORATION 9.99, RDO EQUIPMENT 44.14, REFUSE DISPOSAL SERVICE

4958.00, SAMSON ELECTRIC 144.00, ANGELA SHUTT 10.80, KEITH SHUTT 150.84, TEAM LABORATORY CHEMICAL, LLC 445.50, TRUE NORTH EQUIPMENT 10600.00, WALSH COUNTY TAX DIRECTOR 1398.00, WALSH COUNTY TREASURER 924.00, WALSH RURAL WATER DISTRICT 6902.45

The 2018 & 2019 audited financials were reviewed.

M-Shutt, S-Narloch, carried, one gaming permit was approved.

Mrs. Shutt petitioned Council to adopt a Comprehensive Infrastructure Plan. Council agreed adopting a CIP would be beneficial for the city.

Resolution 2022-004 was presented for consideration.

RESOLUTION 2022-004

WHEREAS the Walsh County official newspaper is not printed within the city limits of the City of Minto, and

WHEREAS the City of Minto does not have a newspaper published within its city limits, and

WHEREAS the City Council of the City of Minto recognizes the need to publish minutes, public notices, and other items in an official newspaper, then

BE IT RESOLVED by the City Council of the City of Minto, North Dakota that the Walsh County Record is designated the official newspaper for the City of Minto.

This resolution was adopted at a regular meeting of the Minto City Council on May 9, 2022.

Larry Jamieson
Mayor

Attest: Angela Shutt
Auditor

M-to adopt Resolution 2022-004 by Sitzer, S-Kelley and carried.

M-Shutt, S-Sitzer and carried, Council approved the purchase of a new toolbox for the city pickup.

M-Narloch, S-Sitzer and carried, Council advised Mr. Paschke to go ahead with his plan to correct the flow problems at the north lift station.

Minto City Clean Up is scheduled for Saturday, May 14, 2022.

Minto City Wide Rummage Sale is scheduled for Saturday, June 11, 2022.

There being no further business, M-Shutt, S-Sitzer, and carried, the meeting was adjourned at 1:50 PM. The next regular meeting will take place Monday, June 13, 2022, at 7 AM.

Larry Jamieson
Mayor

Attest: Angela Shutt
Auditor