

Unofficial & condensed minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on March 9, 2026, at 7:00 AM.

Council President Shutt called the meeting to order, and the pledge was recited. Present were Councilmen Miskavige, Kelley(via phone) & Narloch. Mayor Jamieson was absent. Also present were Peyton Cole, city attorney; Carl Hunt, Ottetail; and Jake Lunski.

There was one addition to the agenda: Spark Build.

Ordinance 195 was introduced for its second reading. This ordinance concerns a franchise agreement with Ottetail Power Company. M-Narloch, S-Miskavige and carried, Ordinance 195 was approved on its second reading.

Jake Lunski appeared before the Council to ask for a zoning variance for parcel 39-0000-12673-000. Presently it is zoned for residential, but Mr. Lunski would like to operate a small engine business there. M-Miskavige, S-Narloch and carried, the Council granted the zoning variance.

The following ordinance was introduced for its second reading:

#### ORDINANCE NO. 196

An Ordinance Adopting Floodplain Management Regulations for the City of Minto, North Dakota

The City Council of the City of Minto has adopted a Floodplain Management Ordinance regulating development within designated special flood hazard areas in accordance with state and federal requirements and the National Flood Insurance Program.

Pursuant to Section 6.1 PENALTIES FOR VIOLATIONS

(1) Violations of the provisions of this ordinance or failure to comply with any of its requirements, including violations on conditions and safeguards established in connection with grants or variances or conditional uses, shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof be punished by a fine not exceeding \$500 or by imprisonment not to exceed 30 days or by both such fine and imprisonment for each such offense, and in addition shall pay costs and expenses involved in the case. Each day such violation continues shall be considered a separate offense.

(2) Nothing herein contained shall prevent the Minto City Council from taking such other lawful action as in necessary to prevent or remedy any violation.

The full ordinance is on file and available for public inspection at the Office of the City Auditor, Minto, North Dakota.

Adopted by the Minto City Council on March 9, 2026.”

M-Narloch, S-Miskavige and carried, Ordinance #196 was approved on its second reading.

The Kilowatt Bridge situation was discussed. Ms. Cole is working on a maintenance agreement with Walsh County and the Walsh County Water Board.

M-Narloch, S-Miskavige and carried, the Council voted to add a ½ percentage sales tax increase measure to the June ballot.

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Minutes from the regular meeting held on February 17, 2026, were submitted for approval. M-Miskavige to approve the minutes, S-Narloch, and carried.

Committee reports were given.

M-Miskavige, S-Narloch and carried, Resolution 2026-003 was approved. This resolution increases the streetlight utility charge to \$4.25 and the forest utility charge to \$3.00. New rates will be effective April 1, 2026.

M-Miskavige, S-Narloch and carried, the quote for a copy machine for the city office from Loffler for \$3646.49 was approved.

M-Kelley, S-Miskavige and carried, the Council agreed to purchase two lots from Tarek Schanilec for \$6558.00 which is the original purchase price plus the cost of the abstract Mr. Schanilec paid. These lots will be used for the Spark build.

M-Miskavige to approve claims and financials, S-Narloch and carried; financials and the following claims were approved:

ADOBE 47.98, ANGELA SHUTT 50.00, BRADY MARTZ 317.63, CORE & MAIN 2,390.58, EINARSON LAW OFFICE 3,529.78, EXPRESSWAY SUITES 198.00, GF UTILITY BILLING 26.00, INTERSTATE BILLING SERVICE 86.88, MARCO 88.24, MIDCONTINENT 308.44, MINTO COMMUNITY CENTER 750.00, MINTO PARK BOARD 1,036.88, MINTO POST OFFICE 125.05, MORGAN PRINTING 92.13 NARLOCH TRUCKING 7,200.00, ND SEWAGE PUMP & LIFT STATION INC 5,250.00, NFP PROPERTY & CASUALTY SERVICES INC 1,526.25, NORTHDALE OIL 66.43, OTTER TAIL POWER 2,249.79, PAT PASCHKE 100.00, PATRICE KOBLE 25.00, PAYROLL 14,230.49, REFUSE DISPOSAL SERVICE 4,958.00, TWO TREES TECHNOLOGIES 143.50, VESTIS 31.04, WALSH COUNTY TREASURER 924.00, WALSH RURAL WATER DISTRICT 7,098.00.

M-Kelley, S-Narloch and carried, 11 special event permits were approved.

M-Miskavige, S-Narloch and carried, one gaming permit was approved.

M-Narloch, S-Miskavige and carried, the Council approved the BC/BS renewal numbers for 2025-2026. The monthly premium increased from \$3337.62 to \$3762.22.

There being no further business, M-Narloch, S-Miskavige, and carried, the meeting was adjourned at 7:45 AM. The next regular meeting will take place on Monday, April 13, 2026, at 7:00 AM.

Keith Shutt  
City Council President

Attest: Angela Shutt  
Auditor