

Unofficial & condensed minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on January 12, 2026, at 7:00 AM.

Mayor Jamieson called the meeting to order, and the pledge was recited. Present were Councilmen Miskavige, Shutt & Kelley. Also present was Peyton Cole, city attorney. Councilman Narloch was absent.

There were no additions to the agenda.

M-Miskavige to accept the first reading of the revised floodplain ordinance, S-Shutt and carried.

Minutes from the regular meeting held on December 8, 2025, were submitted for approval. M-Shutt to approve the minutes, S-Kelley, and carried.

Committee reports were given:

- Planning & Zoning
  - There will be a meeting held on Wednesday, January 21at 6:30 PM with the city attorney to update and revise the planning & zoning ordinances.

M-Shutt to approve claims and financials, S-Miskavige and carried; financials and the following claims were approved:

ADOBE 47.98, AE2S 647.50, AMAZON 137.82, ARTHUR SHUTT 133.91, DIGIKEY 1,026.90, DUB CONSTRUCTION 1,332.00, EINARSON LAW OFFICE 1,783.30, GF UTILITY BILLING 26.00, GRAFTON FLORAL 65.00, IMMENSE IMPACT, LLC 812.00, INTERSTATE BILLING SERVICE 201.91, MARCO 88.24, MASTER LEAK TECHNOLOGIES 291.62, MIDCONTINENT 305.47, MINTO AIRPORT AUTHORITY 5,120.88, MINTO COMMUNITY CENTER 750.00, MINTO POST OFFICE 129.32, MOFA 40.00, MORGAN PRINTING 81.03, NARLOCH TRUCKING 9,560.00, ND LEAGUE OF CITIES 90.00, NORTHDAL E OIL 2,003.77, OTTER TAIL POWER 2,015.04, PAT PASCHKE 100.00, PATRICE KOBLE 25.00, PAYROLL 18,785.54, REFUSE DISPOSAL SERVICE 4,958.00, RUNNINGS 290.90, SAMSON ELECTRIC 188.00, TEAM LABORATORY CHEMICAL, LLC 1,019.50, TWO TREES TECHNOLOGIES 143.50, VESTIS 31.04, WALSH COUNTY TREASURER 924.00, WALSH RURAL WATER DISTRICT 10,362.67, WAYNE'S HEATING AND COOLING 135.00

M-Shutt, S-Kelley and carried, three gaming permits were approved.

M-Miskavige, S-Kelley and carried, Resolution 2026-001 was approved. This resolution concerns the listing of depository banks.

M-Shutt, S-Miskavige, and carried, Resolution 2026-002 was approved. This resolution concerns the expedition of business.

M-Shutt, S-Miskavige and carried, the Council gave Mrs. Shutt permission to place \$250,000 from the general fund into a CD at Koda Bank.

M-Shutt, S-Kelley and carried the Council approved the following year end transfers:

**CITY OF MINTO, NORTH DAKOTA  
FOR THE YEAR ENDED DECEMBER 31, 2025**

Fund Number & Name	Transfers In	Transfers Out
100 GENERAL FUND	\$80,007.17	\$50,000.00
201 HIGHWAY DISTRIBUTION FUND	\$15,000.00	\$0.00
209 BUILDING FUND	\$15,000.00	\$0.00
219 STREETLIGHT FUND	\$0.00	\$0.00
218 SNOW REMOVAL FUND	\$0.00	\$20,000.00

219 INSECT CONTROL FUND	\$0.00	\$25,000.00
401 WATER TOWER FUND	\$5,000.00	\$0.00
402 PLANT & PIPELINE RESERVE	\$10,000.00	\$0.00
404 SEWER RESERVE FUND	\$5,000.00	\$0.00
601 WATER FUND	\$0.00	\$15,000.00
602 SEWER FUND	\$0.00	\$5,000.00
603 GARBAGE FUND	\$0.00	\$15,000.00
800 PARK FUND	\$0.00	\$7.17
	<b>\$130,007.17</b>	<b>\$130,007.17</b>

M-Kelley, S-Miskavige and carried, the Council approved the renewal of the cyber liability insurance through Tokio Marine. The premium increased from \$1238.00 in 2025 to \$1500.00 in 2026.

There being no further business, M-Shutt, S-Kelley, and carried, the meeting was adjourned at 7:31 AM. The next regular meeting will take place on Monday, February 9, 2026, at 7:00 AM.

Larry Jamieson  
Mayor

Attest: Angela Shutt  
Auditor